

# HUBERT WAI-KIN SHU

HubertShu@Hotmail.com

## CurrentAddress

BostonCollege  
Williams120,143HammondStreet  
ChestnutHill,MA02467  
(617)655 -1142



## PermanentAddress

183Coachman'sDrive  
Southbury,CT06488  
(203)264 -1251

## EDUCATION:

### BostonCollege

WallaceE.CarrollSchoolofManagement  
CandidateforBachelorofScienceinFinanceandManagementInformationSystems  
CumulativeGPA:3.6/4.0  
MajorGPA:3.7/4.0

ChestnutHill,MA  
May2003

Dean'sList

## EXPERIENCE:

### MerrillLynch

*Intern*

- Researchedandreportedcompanies'informationaspotentialstockbuyingchoices
- FamiliarizedwithMerrillLynch'sstockandinvestmentoptions,suchasWorkingCapital ManagementAccount(WCMA)andCertificateofDeposit (CD's)
- IntroducedMerrillLynchservicessthroughvariousales

Southbury,CT  
Summer2000

### U.S.PostalService

*CasualClerk*

- Assistedcustomerswithallpostalrelatedproblems
- Workedindependentlyaswellascollaboratively
- Collected,arranged,anddistributedover5,000lettersandpackageseachday

Southbury,CT  
Summer1999

### EducationConnection

*GeneralAccountingDuties -Intern*

- Assignedtoworkinaccounts payableandsalesdepartmentsatSt.Mary'sHospital
- Researchedover100companies'informationthroughusingtheInternet
- Prepared,organized,andcreatedweeklyreportsonhospital'sbusinessstatus

Danbury,CT  
Nov.1998 -June1999

### InternationalBusinessMachinesCorporation

*GeneralSupportSecretary -Intern*

- Providedadministrativeassistance
- Conductedandassistednumerousprojects:recruitingeventsandstatisticalreports

Southbury,CT  
Nov. 1997-June1998

## ACTIVITIES:

- FinanceAcademy
- ChineseStudents' Association
- Non-MITcampusPublicityChair,MITChineseNewYear'sBanquet2001
- AsianBusinessConference2001atHarvardBusinessSchool
- AHANAMangementAcademyFreshmanLeadershipProgram
- Webpagedesigningandmaintaining:<http://www6.50megs.com/shubertwk/index.html>
- Badminton,basketball,running,swimming,table tennis,etc.

Aug.2000 -Present  
Aug.1999 -Present

## SKILLS:

- FluentinEnglishandChinese(Cantonese),bothspokenandwritten
- Computerliteracy,possessedknowledgeofoperatingcomputerprograms:AdobePhotoShop,AutoCAD's,Cprogramming,CodeWarriorPro,CorelGraphics,DadawareEmbellish,FileMakerPro, FreelanceGraphics,HTML,JavaScript,Lexus -Nexu,Lotus1 -2-3s,MicrosoftExcel,PowerPoint, Word,WordPerfect,WordPro,Works